

**AREA 12
Family Care Council**

Chair Philip Pearson

**Florida Hospital – Flagler
60 Memorial Medical Parkway, Palm Coast, Fl 32164
December 11, 2008
7-9 pm**

Meeting Minutes

MEMBERS PRESENT:	STAFF & GUEST PRESENT:
Phil Pearson, Chair	Sandra Mills, APD
Irene Gallo	Rosemary Revoir
	Yolanda Herrera – Area 11

ROLL CALL AND INTRODUCTIONS:

The meeting was called to order at 7:15 P.M

APPROVAL OF MINUTES:

Chair Pearson motioned to approve the November meeting minutes with changes and October meeting minutes as is, seconded by Sylvia. The motion passed.

OLD BUSINESS:

- **Next Mailing**

Chairperson Pearson is waiting for the APD staff Shae Porter's biography to be sent to him for publishing in newsletter. Chair would like APD to contribute a column to each newsletter. Chairperson Phil sent out a sample letter to use to contact state representatives via e-mail and received many good responses. This will be included in the mailing. Chair Phil and Debra Brown each have an article to contribute to the newsletter regarding their interactions with state representatives.

- **Recommendations for libraries**

Rosemary Revoir suggested having 12 Planning Ahead guides put into the Flagler and Volusia County Library systems, six for each county. The council will put together two Navigating the Developmental Disabilities Program: You're the Driver yellow binders. Sandra Mills is to have and order placed for two white binders. A book will be placed in each public library county system beginning January 2009.

- **Legislative Initiative – nothing to report**

- **Policy Review**

- Waiting list policy- it was discussed to review the operating procedure and give feedback. Feedback should focus on how to communicate with people on the waiting list. This will then be brought to the attention of the Area 12 Administrator further discussion.
- Updating mailing list policy- the acronyms need to be defined for those who do not understand what they stand for. Example is GR= General Revenue, WSC= Waiver Support Coordinator. Sandra Mills to update and bring to next meeting.
- Training for Group Homes policy- Sandra Mills explained APD is looking at establishing knowledge assessments at the end of trainings to help ensure comprehension of information taught. The local FCC is in full support of knowledge assessments.

Rosemary Revoir agreed to send Phil an email with any further suggestions on the mailing list policy and the Training for Group Homes Policy

NEW BUSINESS:

- **FCC Elections**

No voting took place, there was no quorum. Chairman Phil contact members via internet for voting to take place. Christine Pinto is running for Chair, no one for Vice- Chair and Phil Pearson for Treasurer. Sandra Mills also noted members need to vote on location and times for the upcoming year.

- **APD Updates**

Sandra Mills updated everyone the rebasing is on hold until APD has a chance to review the cost plans for any inconsistencies in expenditure data. Cost plans will not be adjusted until further notice. Chairman Phil asked for a status with QSI reviews for people on the wait list. Sandra Mills explained everyone on the Medicaid Waiver must be completed state wide by June then the QSI assessors will move to assess people on the wait list.

- **FCC Trainings**

Sandra Mills brought up the issue of trainings for the FCC. It was agreed by those present in January from 4 pm to 5 pm APD will begin a series of Area Specific training. Area Specific will inform FCC members of what the local office does and who everyone is. Information sessions should last for 30 minutes to 1 hour.

Sandra also agreed to provide training in Flagler County during the February meeting regarding portions of the yellow book.

- **OPEN DISCUSSION**

There is a grassroots movement attempting to organize a yahoo google group for those on the wait list. Phil will send out info via the email list and newsletter.

- **ADJOURNMENT:**

With no further business to come before the Council, the meeting adjourned at 8:40 P.M.